

# COLLEGE ENROLMENT POLICY

The enrolment policy at Caroline Chisholm Catholic College operates within the framework of the “Guidelines for the enrolment of Year 7 students in Catholic secondary schools in the Archdiocese of Melbourne” of the Catholic Education Office of Melbourne (C.E.O.M Policy 2.17). The parishes of Albion, Braybrook, Deer Park, Maidstone, North Sunshine, Sunshine and West Sunshine sponsor the College.

The Board of Management and the Canonical Administrators of Caroline Chisholm Catholic College confirm the primary principle of enrolment that:

“The agreed ... process applied at the beginning of each year for the enrolling of students at Year 7 level ... be to ensure that, as far as possible, all Catholic students seeking places in Catholic schools would gain places.”

The following list provides an agreed order for processing applications for entry at Year 7. The priority for entry will be:

1. Catholic children who are:
  - (a) Residents of a priority parish and have attended one of the following Catholic feeder primary schools, or
  - (b) Siblings of students currently enrolled at the College, siblings of former students, or children of former students who attended the College. This also includes children of current and past staff.

#### Priority Parishes

- |                                   |                                       |
|-----------------------------------|---------------------------------------|
| ▪ Christ the King PS, Braybrook   | ▪ Our Lady’s PS, Sunshine             |
| ▪ St. John’s PS, Footscray        | ▪ St. Paul’s PS, Sunshine West        |
| ▪ <u>Mother of God PS, Ardeer</u> | ▪ St. Peter’s PS, Sunshine South West |
| ▪ St. Teresa’s PS, Albion         | ▪ St. Bernadette’s PS, Nth. Sunshine  |
| ▪ St. Monica’s PS, Footscray      | ▪ St. Peter’s Chanel PS, Deer Park    |
| ▪ Corpus Christi PS, Kingsville   | ▪ St. Paul’s PS, Kealba               |

2. Catholic children who are residents of a priority parish and have not attended a Catholic feeder primary school.

3. Other

- (a) Christian children who have attended a Catholic feeder primary school and are residents of a priority parish.
- (b) Christian children who have not attended a Catholic feeder primary school and are residents of a priority parish.
- (c) Non-Christian children who have attended a Catholic feeder primary school and are residents of a priority parish.
- (d) Non-Christian children who not have attended a Catholic feeder primary school and are residents of a priority parish.
- (e) Christian children who have not attended a Catholic feeder primary school and are not residents of a priority parish.
- (f) Any other applications.

Recognition will also be made of applications, which are consistent with the enrolment timeline, and subsequent to the enrolment application deadline, the order of application. Interviews of applicants may also be conducted. The offer of enrolment is at the discretion of the Principal who will consider each case on its merits in light of enrolment priorities and taking into account any special circumstances.



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