

Instrumental Music Programme Withdrawal Form



CAROLINE
CHISHOLM
CATHOLIC COLLEGE

This form is to be completed by a Parents/Carer of the student who has completed an Instrumental Music Application form. This withdrawal notice is to inform the Director of Music of the withdrawal of a student from Instrumental Music tuition.

The Instrumental Music Application contract states that a term's notice is required. (Notification commencement begins from the date of the receipt of this withdrawal form.)

On receipt of this Withdrawal Form the Director of Music will:

- Inform the individual instrumental teacher of the student's wish to terminate lessons
- Inform the student what date lessons will cease
- Adjust music fees on a pro-rata basis if the yearly instrumental music tuition invoice component has been paid in full.

Please complete below:

Student's name:

Student's Learner Mentor Group: **Student's ID:**

Name of Instrumental Teacher: **Name of Instrument:**

Parent / Carer Name:
(For fee adjustment notification - if required)

Parent / Carer Email:

Reason for termination:

If you will be continuing your commitment with a College Ensemble please confirm by ticking this box

Parent / Carer Signature: **Date:**

Date when the lessons will be terminated:
(Completed by Director of Music)